



CANNON BUILDING
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**STATE OF DELAWARE
BOARD OF ACCOUNTANCY**

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PUBLIC MEETING MINUTES:	BOARD OF ACCOUNTANCY
DATA AND TIME:	Tuesday, October 16, 2013 at 9:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room B , second floor of the Cannon Building
MINUTES APPROVED:	November 20, 2013

MEMBERS PRESENT

Judith Scarborough, Professional Member, President
Jeffrey Premo, Professional Member, Secretary
Kathryn Schultz, Professional Member
Karen Smith, Professional Member
Robert Pareta, Educational Member

ABSENT

Denise Stokes, Public Member
Gary Pippin, Public Member
Robert Mosch, Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Kevin Maloney, Deputy Attorney General
LaTonya Brown, Administrative Specialist II
Christine Mast, Administrative Specialist III

ALSO PRESENT

Dana Rubenstein, Delaware Society of CPA
John McManus, PA

CALL TO ORDER

Ms. Scarborough called the meeting to order at 9:32 am.

Introduction of New Board Member

The Board introduced themselves to Mr. John McManus, who will be participating at the next scheduled Board meeting.

REVIEW OF MINUTES

A motion was made by Mr. Premo, seconded by Ms. Schultz, to approve the amended minutes dated September 18, 2013. The motion carried unanimously.

UNFINISHED BUSINESS

Proposal to Deny Hearing

The Proposal to Deny Hearing for Mr. Fisher went on record at 9:36 am with introductions. Mr. Fisher was sworn in at 9:38 am. Mr. Fisher presented the Board with documentation. The Board had deliberations at 10:04. The hearing resumed at 10:47 am with Mr. Premo making the motion, seconded by Ms. Schultz, to grant Mr. Fisher his Delaware license. The motion carried unanimously.

NEW BUSINESS

Review of Combined CPA Certificate and Permit Applications

A motion was made by Mr. Premo, seconded by Ms. Smith, to approve the applications of Derek McCord, Tong Tao Yang, Christine Bell, Alexander Brenner, Miranda O'Neal, Ranjani Subramian and Kimberly Tanner. The motion carried unanimously.

A motion was made by Mr. Premo, seconded by Ms. Smith, to table the application of Sakshi Sharma until the Board receives further clarification from FACS.

Review of CPA Permit Applications

A motion was made by Mr. Paretta, seconded by Ms. Schultz, to approve the application of Hootae Kim. The motion carried unanimously.

Review of PA Permit Applications

A motion was made by Ms. Smith, seconded by Mr. Paretta, to approve the application of Jignesh Khamar. The motion carried unanimously.

Review/Update of CPE Course

Ms. Brown presented the Board with an email from Mr. Carter (Division of Revenue) regarding CPE Approval for 8 hours of CPE credits. The Board referenced Mr. Carter to 11.5.1 in the Rules and Regulations. The Board only approves Ethic courses, not individual courses.

Ratification of CPA Certificate Applications

A motion was made by Ms. Schultz, seconded by Ms. Smith to ratify the CPA Certificate Applications of Kenji Kanda and Tae Nagino. The motion carried unanimously.

Complaint Status

04-03-11	Referred to AG
04-03-13	Open
04-02-12	Open
04-03-12	Open
04-04-12	Referred to AG
04-02-13	Open
04-01-13	Open
04-12-12	Referred to AG

04-13-12	Open
04-14-12	Open
04-15-12	Open
04-04-13	Open
04-05-13	Open
04-06-13	Referred to AG
04-07-13	Open
04-08-13	Open

Correspondence

Email from Jean Chang

Ms. Brown presented the Board with an email from Jean Chang. Ms. Chang informed the Board that she is unable to take CPE classes and she does not want to continue licensure in Delaware.

Email from Farrukh Sheer

Ms. Brown presented the Board with an email from Farrukh Sheer requesting the Board waive his CPE hour requirements or significantly reduce the hours due to him relocating outside North America. Mr. Sheer's request was denied by the Board.

Email from David Carr

Ms. Brown presented the Board with an email from David Carr questioning the Board's acceptability of the word count formula. The Board's response was that the Board doesn't individually determine what courses apply, they rely on NASBA. The Board follows NASBA's standards.

Email from Bruce Goldberg

Ms. Brown presented the Board with an email from Bruce Goldberg. Mr. Goldberg questioned if the notary for the Affidavit of Supervised Experience Form has to be a US notary. Mr. Goldberg stated that it is very difficult, if not impossible to obtain a US notary in Korea. The Board's response was that they do not require a US notary.

OTHER BUSINESS BEFORE THE BOARD

Amendment of the Agenda (Mr. Collins)

The Board requested clarification from Mr. Collins regarding the timing of when the agenda can be amended. At the previous Board meeting Ms. Cirillo wanted a policy that established a deadline for changes. Mr. Collins stated that the Division has set policies. The aim of the policy is to recognize that most Boards meet once a month, so whatever doesn't get in front of the Board, has to wait another month. If there is not a quorum, it could wait 2 months. Mr. Collins stated that the Division's goal is to try to get as much before the Board when they are present, as possible. The law states that an agenda has to be out 7 days before the meeting. The Division is continuously processing information coming in within those 7 days. Mr. Collins stated the importance of the Division is to look out for the public and get them licensed in a timely manner. Ms. Brown informed the Board that you can amend the agenda up to 7 hours before the meeting. The Board's concerns are that they are not prepared and aware of something that has been put on the agenda within those 7 hours. The Board requested that the

agenda be amended only for applications ready for review. The Board President and Secretary would also like to review the agenda before it is posted online.

Ms. Scarborough questioned if Peer Review is something that the Division will support because Delaware is the only state that does not have Peer Review. Ms. Scarborough mentioned that if DE does not pass Peer Review, firms in Delaware will not have the same freedom of movement that people would have coming into Delaware. The Board stated that they would like to move forward with Peer Review. Mr. Collins recommended putting Peer Review on a future agenda and inviting stakeholders (firms, professionals) to come and speak about this.

Ms. Scarborough also questioned Mr. Collins if the Division would support Delaware becoming a 1 tier state instead of a 2 tier state. The Board will address this in the future.

Update on ALD

Ms. Brown was not able to provide the Board with any update on ALD.

Elections

A vote taken by acclamation elected Mr. Premo to the position of President & Ms. Schultz to Secretary. A motion was made by Mr. Paretta, seconded by Ms. Schultz to move 6.3 (Elections) to 4.7 so that the Board can discuss and vote. The motion carried unanimously.

Review of Affidavit of Supervised Work Experience

Ms. Brown provided the Board with the revised Affidavit of Supervised Work Experience form and explained the changes. The Board approved the revised form.

Delaware Code

Ms. Scarborough mentioned that she has been working on the draft legislation. She also advised it is more important to get peer review now so firms in our state can practice in other states.

Ms. Scarborough advised the Board that Delaware is 1 of the 5 states that are continuing to license new PA's. She also suggested that the Board discuss the future of new PA's, whether we should continue to license them or not. No matter what is decided, existing PA's will continue to practice and renew their licenses. If the Board decides to continue licensing new PA's then they have to discuss how they are going to handle the attest function, whether that changes in terms of what PA's are going to be able to do going forward. Mr. McManus stated that if we have Peer Review and subject the PA's to Peer Review that should settle a lot of the issues. Another topic she mentioned that should be discussed is Delaware becoming a 1 tier state because the UAA is written assuming that you have a certificate or a permit. It is very difficult to write a draft legislation based off the UAA with Delaware being a 2 tier state.

Ms. Brown handed the Board paperwork regarding the total PA permits in the last year. According to the information that was provided, Ms. Scarborough mentioned that there have been only 8 PA permits in the last year. The Board discussed the pros and cons of

keeping PA's. The Board also discussed an inactive status and will be open for future discussion.

The Board also discussed CPE's. They want to allow more freedom in selecting courses that better suit their needs.

The Board also questioned Ms. Brown, if Certificate holders get an actual certificate suitable for framing. Ms. Brown responded that they do receive an actual certificate.

PUBLIC COMMENT

None

NEXT SCHEDULED MEETING

The next meeting will be held November 20, 2013 at 9:00 am in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

A motion was made by Ms. Smith, seconded Ms. Scarborough, to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 12:23 pm.

Respectfully submitted,

A handwritten signature in black ink, reading "LaTonya Brown". The signature is written in a cursive, flowing style.

LaTonya Brown
Administrative Specialist II